

**SCRUTINY COMMITTEE
AGENDA PLAN 2008-2009**

Date of Meeting	Item (including what the Panel is requested to do)	Item referred by	Type of Scrutiny Activity	Relevant Terms of Reference	Expected Outcome
15 December 2008 (Despatch of papers – 5 Dec 2008)	STRATEGIC ITEMS				
	Budget 2009/10 To consider the draft Budget and Corporate Strategy for 2009/10. Contact Officer: John Blair	Cabinet	Policy Development	To consider the Council's annual budget proposals and Corporate Strategy.	Recommendations to the Executive (2 February 2009)
	MONITORING ITEMS				
	Budget Monitoring 2008/09 To consider the latest budget monitoring report and identify any areas of concern. Contact Officer: John Blair	Cabinet	Performance Management	To monitor the Council's financial performance during the year.	Identification of any areas of concern
	Performance Monitoring 2008/09 – Quarter 2 To consider the quarter two performance monitoring report and identify any areas of concern. Contact Officer: Jo Proud	Cabinet	Performance Management	To monitor the performance of portfolios through regular performance monitoring reports.	Identification of any areas of concern
Delivery of the Local Area Agreement To consider and comment on the performance of the delivery of the LAA. Contact Officer: Richard Astle/Pippa Gardner, GPP <i>Quarterly Report</i>	GPP	Performance Management	To monitor the delivery of the Community Strategy and Local Area Agreement.	Identification of any area of concern	

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16 February 2009 (Despatch of papers – 6 Feb 2009)	STRATEGIC ITEMS				
	Local Area Agreement To consider and comment on the review and refresh of the LAA, prior to its consideration by the Executive. Contact Officer: Richard Astle	GPP	Performance Management	To monitor the delivery of the Community Strategy and Local Area Agreement.	Recommendations to the Executive
	MONITORING ITEMS				
Annual Review of the Use of the Suspension of the Call-in Procedure To consider and comment on how often and in what circumstances the suspension of call-in was used. Contact Officer: Margaret Welton	Officer	Holding to Account	To exercise the right to call-in, for reconsideration, decisions made but not yet implemented by the Executive.	Identification of any areas of concern	
6 April 2009 (Despatch of papers – 27 Mar 2009)	STRATEGIC ITEMS				
	MONITORING ITEMS				
Performance Monitoring 2008/09 – Quarter 3 To consider the quarter three performance monitoring report and identify any areas of concern. Contact Officer: Jo Proud	Cabinet	Performance Management	To monitor the performance of portfolios through regular performance monitoring reports.	Identification of any areas of concern	
Human Resources Key Performance Indicators To consider the half yearly report on the performance of the HR Key Performance Indicators and identify any areas of concern.	Officer	Performance Management	To monitor the performance of the Human Resources portfolio through regular performance monitoring reports.	Identification of any areas of concern	

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	<p>Contact Officer: Jacqui McGeachie</p>				
	<p>Delivery of the Local Area Agreement</p> <p>To consider and comment on the performance of the delivery of the LAA.</p> <p>Contact Officer: Richard Astle</p> <p><i>Quarterly Report</i></p>	GPP	Performance Management	To monitor the delivery of the Community Strategy and Local Area Agreement.	Identification of any area of concern

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